

Minutes of Committee Meeting July 7th 2026 at the Drill Hall 11.30 am

Note: CMs = Committee Members or Committee Meeting, TAT = Third Age Trust, GL = Group Leader, DH = Drill Hall, CC = Charity Commission.

Apologies: Cathy, Colin

Present: Helen, Stephen, Rob, Sue, Rose, Pam, Kay, Lesley, Tony, Derek

The minutes of the last CM were formally approved. There were no matters arising from the minutes that weren't covered later in the Agenda

Chairs – Helen, Stephen

- Only one volunteer so far for the proposed new STAR group
- The petition for the Station Group have been added to Notices on the website
- Stephen has sent the completed Incident Report Form to the Secretary. He did not find it too difficult to complete.
- Open Gardens. Gardening Groups on board. Early June 2027 for u3a members only.
- Anniversary Gift for 2027. Proposals for a pen at about 50 p each, possibly 2000 required, must be included in Budget for 2027, possible special Tuesday Live event at the Castle or Rugby Club?
- Stand at the Welsh Fun day only seemed to attract existing u3a members.

Secretary – Derek

- AwayDays visit to Lillie December 2027 was discussed. Suggested that they local company such as Miles Morgan in Chepstow could be used.
- Donation of painting materials by local resident to Painting for Pleasure.
- CC website updated with all our Bank Accounts.
- Incident form from Cycling Easy Riders discussed. Serious accident avoided as cyclist was wearing helmet. Agreed to recommend helmets should be compulsory. **Action Helen.**
- Both Incident Report Forms will be sent to TAT. **Action Derek. The forms have not been sent to TAT because of potential GDPR issues.**

Treasurer – Rob, Brian

- Financial & Groups Statements and Budget Comparison accepted with little discussion.
- There have been three unknown deposits for £100, £160, £170 into the Activities account this year.
- Internal accounts review ongoing.

- Chairs Credit Card being organised. **Action Rob**
- No action will be taken for the time being regarding indication that all Trustees should be added to the Bank Mandate
- Rob requested identification of AwayDays visits for closure. **Done**
- No update on Closure of Lloyds Bank Chepstow October 2026

Programme – Cathy

- Tuesday Live Programme booked well into next year.
- Committee agreed Chepstow Male Voice Choir for December.
- August - Drinks at the Drill Hall - timetable
 - 12 noon Committee arrive
 - 12 noon Guitar setup
 - 12.30 pm Wyenotes setup
 - 1.30 pm members start arriving
 - 2 pm Wyenotes perform
 - 2.20 10 mins to swap on stage - Serve drinks here. Bucks Fizz and Elderflower and cakes. No tea and coffee. Jugs required for serving. Strong plastic ok.
 - 2.30 pm Guitar Group perform
 - 3.00 pm Top up drinks as required.
 - 3.30 pm Offa's Tykes perform
 - 4.00 pm performances finish
 - 5.00 pm end

Membership – Pam, Kay

- Membership report (last year in brackets).
 - Members: 1139 (1063)
 - Full: 1057
 - Associate: 82
 - New: 9 (20)
 - Outstanding renewals: 68 (493)
- All unpaid members should now be Lapsed.
- Helen will contact those who have Lapsed after only one year's membership **Action Helen**

Group Support – Rose, Sue

- Some waiting lists growing
- Taster sessions suggested for groups wanting new members
- GL Meeting Thursday October 15th being planned.
 - (Suggested topic - GLs cannot sign documents on behalf of Chepstow u3a).
 - Ideas for Anniversary Year celebrations
 - Banking update
 - Link to Event on website added to Committee Page.

Social – Lesley

- Skittles successful.
- Suggest agree provisional date for next year and add to website

South Wales Network – Derek

- SWN Officers Meeting Friday July 10th
- SWN meeting Monday July 13th
- Banking issues to be included in discussion at meetings.

Website and Domains – Tony

- HostWorld Credit Card details. Replace Secretary personal Credit Card with the u3a Credit Card. **Action Helen and Tony**
- Google for Workspace for Non Profits will include
 - Storage space for photographs, Beacon Backups, etc
 - Zoom replacement
 - Calendar for Committee Members
 - YouTube
- Website - Updater of Parking page

Beacon – Tony and Colin

- No major issues

Next Magazine: Items for Discussion or Inclusion

- Nothing

Miscellaneous

- Tea Duty Group: Modern Jazz Appreciation
- Technical Team: Tony and ?

Next Meeting 4th August at 12 noon at the Drill Hall. There will be no Committee Meeting. This is for preparation for the Party at the Drill Hall. There is no Activity Group helping with serving drinks and refreshments.